A.B.M.S. Parishad's
Shri Shahu Mandir Mahavidyalaya, Parvati, Pune-411009

Internal Quality Assurance Cell (IQAC)

Annual Quality Assurance Report (AQAR)

Submitted to

राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission
P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

2016-17

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

> Shri Shahu Mandir Mahavidyalaya

1.2 Address Line 1

> Parvati, Ramana

Address Line 2

> Parvati, Pune

City/Town

> Pune

State

> Maharashtra

Pin Code

> 411009

Institution e-mail address

> principal_ssmmpune@yahoo.in

Contact Nos.

> 020-24221424

Name of the Head of the Institution:

> Dr. Shobha Ingawale

Tel. No. with STD Code:

> 020-24221424

Mobile:

> +91 9422302936

Name of the IQAC Co-ordinator: Dr. Kishor Girish Nawale

Mobile: +91 9922932593

IQAC e-mail address: iqac@shahucollegepune.org

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

1.4 **NAAC Executive Committee No. & Date:**
   (For Example EC/32/A&A/143 dated 3-5-2004.   EC/55/RAR/085 Dated 27/03/2011
   This EC no. is available in the right corner- bottom
   of your institution's Accreditation Certificate)

1.5 Website address: www.shahucollegepune.org

Web-link of the AQAR: http://www.shahucollegepune.org/Portals/0/IQAC/2016_17/AQAR_2016-17.pdf

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B++	80-85%	2004	07/01/2009
2	2nd Cycle	A	3.03	2011	26/03/2016
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY   12/07/2006

1.8 AQAR for the year *(for example 2010-11)*   2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

    i. AQAR 2011-12 submitted to NAAC on 29/12/2012
    ii. AQAR_2012-13 submitted to NAAC on 07/10/2015
    iii. AQAR 2013-14 submitted to NAAC on 31/10/2015
    iv. AQAR_2014-15 submitted to NAAC on 31/03/2016
    v. AQAR_2015-16 submitted to NAAC on 22/9/2016   (DD/MM/YYYY)

1.10 Institutional Status

    University   State **Y** Central ☐ Deemed ☐ Private ☐

    Affiliated College   Yes **Y** No ☐

    Constituent College   Yes ☐ No **N**

    Autonomous college of UGC   Yes ☐ No **N**

    Regulatory Agency approved Institution   Yes ☐ No **N**

    (eg. AICTE, BCI, MCI, PCI, NCI)

    Type of Institution   Co-education **Y** Men ☐ Women ☐

        Urban **Y**   Rural ☐ Tribal ☐

    Financial Status   Grant-in-aid **Y** UGC 2(f) **Y** UGC 12B **Y**

        Grant-in-aid + Self Financing **Y** Totally Self-financing ☐

1.11 Type of Faculty/Programme

    Arts **Y** Science ☐ **Commerce** **Y** Law ☐ PEI (Phys Edu) ☐

    TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

    Others   (Specify)   .

1.12 Name of the Affiliating University *(for the Colleges)*

    Savitribai Phule Pune University, Pune, State- Maharashtra

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University | No

University with Potential for Excellence | NA UGC-CPE | NA

DST Star Scheme | NA UGC-CE | NA

UGC-Special Assistance Programme | NA DST-FIST | NA

UGC-Innovative PG programmes | NO Any other (*Specify*) | _

UGC-COP Programmes | NA

2. IQAC Composition and Activities

2.1 No. of Teachers | 07

2.2 No. of Administrative/Technical staff | 02

2.3 No. of students | 01

2.4 No. of Management representatives | 01

2.5 No. of Alumni | 02

2. 6 No. of any other stakeholder and
      community representatives | 02

2.7 No. of Employers/ Industrialists | 02

2.8 No. of other External Experts | 02

2.9 Total No. of members | 19

2.10 No. of IQAC meetings held   **04**

2.11 No. of meetings with various stakeholders: No. | 05 | Faculty | 03 |

Non-Teaching Staff Students | 02 | Alumni | 01 | Others | |

2.12 Has IQAC received any funding from UGC during the year?   **No**

   If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

   (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

   Total Nos. | 05 | International | 0 | National | 01 | State | 00 | Institution Level | 04 |

   (ii) Themes
   1. Department of Social Sciences organized National seminar on "Recent Trends in Social Sciences".
   2. 40 hours Soft Skills Development Workshop was organised for third year student.
   3. One day workshop was organised for Girls under Board of Students Development on the theme 'Nirbhay Kanya Abhiyan'.
   4. One day workshop was organised an Awareness and sensitisation programme on "Sexual Harassment of Women at Workplace" By Internal Complaints Committee.
   5. A short term programme was organised by Equal opportunity centre on 'Gender Equality'.

2.14 Significant Activities and contributions made by IQAC

   • A meeting of IQAC core committee with Principal and office staff was organised to discuss the admission procedure as per the norms of Savitribai Phule Pune University.

   • It was decided in the meeting with principal to conduct Green Audit and Academic Audit of the college and it was conducted on 20/01/2017 and 24/01/2017 respectively.

   • Meetings with principal and members of NAAC assessment Criteria were held regularly for the NAAC Preparation and documentation

   • IQAC has called meetings of all the departments and various committees for the planning and implementation of various activities. Accordingly, various activities and programmes were implemented during the academic year.

- Student's upliftment programmes: A meeting of IQAC with chairperson of all committees were held during the academic year to discuss and implements student's development programmes. Such as induction programme, arrangement of guest talks, arrangement of short term courses, celebration of days, prize distribution programme for sport, NSS, NCC Students who secured ranks in their respective field, implementation of earn and learn scheme, organisation of competitions like VISION SRUJAN MELA and COMM DHOOM programme, poem reading, mock parliament, quiz competition, Essay writing, Debate competition, celebration of Hindi Bhasha Day, Marathi Rajbhasha Din, Commerce Association programmes, Constitution day, National Voters day, visits of students to various places etc.

- **Research activity:**

  During this academic year IQAC focused on the research activity -

  - ❖ Savitribai Phule Pune University approved Ph. D. Research Centre in Commerce. A meeting of IQAC committee and co-ordinator was organised to take the follow up for compliance and allotment of Ph. D scholars for this centre and to register the Ph. D guides for the centre.

  - ❖ It was decided to Publish "Rajarshi' An International referred annual research journal having ISSN – 2320 – 5881 on [5th] September 2016. It is also to submit the proposal of Our Research Journal for inclusion in the list of UGC and Savitriabai Phule Pune University.

  - ❖ In the Meeting with teaching staff it was decided to apply for minor and major research proposals to the university and also to increase the participation in the national, International seminars and conferences. Accordingly three faculty members applied for minor research projects. BCUD, SPPU, Pune approves some proposal and Rs. 1, 42,500/- grants is also released. Dr. Vaishali. Pawar is working on one Major research project. National level seminar on "Recent trends in Social Sciences" of Social Sciences department was sanction by BCUD and it was conducted on 2 & [3rd] Dec., 2016.

- A meeting with the faculty members whose CAS is due in this academic year were held and asked them to prepare and submit their proposals to IQAC and scrutinized various CAS (Career Advancement Scheme) proposals of faculty members.

- A plan of internal assessment of students, evaluation, term end examinations, practicals and credit course which has made mandatory by the university was discussed and strengthened by IQAC. According all the faculty members had prepare their teaching plans, conducted the tutorials, practicals, set the papers.
- A meeting with Feedback committee were held to discuss to take feedback from the students on teaching, Syllabus and Infrastructure in the campus.

2.15 Plan of Action by IQAC/Outcome

Plan of Action	Achievements
Academic Calendar	To support various types of activities, IQAC in consultation with the Principal and head of departments prepared academic calendar and formed various committees to complete various activities.
To collect Feedback on Teaching and Syllabus	Feedback on syllabus and teaching were collected from students and analysed. Analysed report prepared by the Feedback committee was discussed in the meeting and asked the head of respective department to communicate to respective faculty members.
Review of faculty members relating to Career Advancement Scheme (PBAS-CAS)	Review of faculty members relating to Career Advancement Scheme was carried out in the meeting of IQAC and accordingly faculties were planned to send for refresher/orientation courses. Proposals for CAS were also scrutinized and sent to Joint Director Camp for Promotion as per the norms.
Collection and verification of Annual Performance Appraisal Forms.	At the end of the year, Performance Appraisal forms from all faculties were collected, scrutinized and accepted by the IQAC.
Annual Magazine on particular theme	A Meeting of Magazine Committee with IQAC was held to discuss the theme of Magazine and its annual planning. "Educational Thoughts of Phule, Shahu & Dr. Babasaheb Ambedkar and current education"
Organisation of curricular, co-curricular and extension activities and student festivals	Following activities were planned and practically implemented with the consultation of IQAC. • Celebrated 'Marathi Rajbhasha Din', 'Hindi Bhasha Din', Constitutional Day, National Voters Day, Geography day etc. by arranging various competitions and programmes like Story-telling, poem reading, essay writing competitions, Poster

	exhibition, Sarnma Vachan and Essay Writing competition etc.
	• Guest lectures,
	• Competition under the name 'Comm-Dhoom-2017' for Commerce Students and Srujan Mela for Arts Students.
	• Successful alumni guest lecture
	• Sports competitions
	• Industrial visits
	• 'VISION–2017 Programme for BBA & BBA(CA) students'
	• Tree Plantation Programme
	• NSS Day
	• NSS Special Winter Camp
	• Yuvak Mahotsav – 2017
	• NSS Prize Distribution Ceremony
	• Implemented Earn and Learn Scheme
	• Guest lecture under Adult, Continuing education and Extension Cell
	• Guest lecture Series under Remedial Coaching Course
	• Elocution, Essay and Debate Competitions.
	• Competitive examination center arranged 65 lectures relating to various examination (MPSC, UPSC, BANKING, INSURANCE etc)
	• Placement and counselling centre of the college is doing the good job. In the academic year two big placement drives was conducted. Eleven companies were participated viz. WNS, Cybage, Symentech, Global Talent Trend(GTT), VIPS Smart India Pvt. Ltd, 7Mentors Corporate Training & Placement Pvt. Ltd, etc. The placement programme was for both the sections, UG and PG. 65 students were got selected and placed. In addition to that for the guidance and proper direction college tie-up with various organisation and did the MOUs, like Zeel Educational Society, Anantrao Pawar college of Engg. SevenMentors Corporate Training & Placement Pvt. Ltd, Ravindra Packing Industry etc. for training and placement. During the year 50 students were participated in three days training workshop conducted by the Zeel Institute of Education, Pune.
Soft Skill Development Programme for	In a meeting with IQAC, decision was taken to

students	organise ten days soft skills development workshop for the third year students of the bachelor of arts and commerce. Soft Skills Development Cell conducted the 40 hours soft skills development programme for the students.
Short Term Courses	IQAC in its meeting discussed and planned strategies relating to short term courses, its syllabus, admission procedure, lectures, practical knowledge etc. Accordingly 5 short term courses were completed successfully. They were Spoken English Course for the department of BBA & BCA and BA & B.Com, Soft skill development Course, Basic Beauty Culture course, Tally, Spoken English, Flower Decoration and Internet
Seminars at the State and National level	During the previous academic year IQAC in its meeting discussed and forward proposals to BCUD and UGC for conduction of seminars. One proposal was sanctioned by BCUD. Accordingly two days national seminar on " Recent trends in Social Sciences " was organised by the Social Sciences Department on 2nd & 3rd Dec., 2016.
Promotion of Research activity among the faculty and students.	The progress of research activity with the help of IQAC has been carried out. During the academic year, research activity of faculty members was satisfactorily enhanced. • Five faculty members have awarded Ph.D from Savitribai Phule Pune University and Tilak Maharashtra Open University. • BCUD of SPPU sanctioned three minor research project and released the grant of Rs. 1,42500/-. • One faculty members major research project is going on. Sanctioned grant for this project is Rs. 10,67,400/-. • College published Research Journal (ISSN-2320-5881) named 'Rajarshi' An International Refereed Research Journal having ISSN in which faculty of the college and outsiders published their research articles. 24 research papers are published in the Vol. VII – Sep. 2016 issue. • Post Graduate students of the college (Commerce, Economics, Marathi & English) were guided and asked to prepare research based project Reports on field work under the guidance of respective

	faculty members.
	• Faculty members were also promoted to prepare and present research papers in the various seminars and conferences organised by outside college. During the year 18 faculty members were attended and 15 faculty members were presented papers in the International Conferences. As well 38 faculty members were attended and 24 faculty members were presented papers in the National Conferences. 24 Faculty members were attended the state and other seminars.
Lectures under staff academy	During the academic year, staff academy in consultation with IQAC arranged 19 lectures relating to different topics and areas. Like Role of Government in the Higher Education', NAAC Re-accreditation' etc. for staff by inviting eminent experts.
Ph. D. Research Centre (Commerce)	In the meeting of IQAC it is discussed to appoint the guides and accept the research scholars allotted by the SPPU. In the academic year Ph. D research centre (Commerce) is approved by the Savitribai Phule Pune University. New Ph.D Research centre is established under Department of Commerce. Three guides were registered.

2.15 Whether the AQAR was placed in statutory body   Yes

Management [Y]   Syndicate [ ]   Any other body [ ]

Provide the details of the action taken

Before, submission of Annual Quality Assurance Report to NAAC, it was discussed in the Principal invited meeting of all faculty members. Afterwards it was also placed in the meeting of Local Managing Committee for thorough discussion. Members of managing committee and senior faculties expressed their opinion on it and suggested:

− Increase Industry visits,

− Apply for more number of Minor & Major research proposals,

− Apply for International, National, State levels seminars and conferences to UGC and BCUD, Savitribai Phule Pune University,

- Arrange more number of institution level workshops relating to various extension activities going on in the college for the coming academic year.
- Organise placement camps/drives for the students.
- Take maximum participation in the seminars, conferences and presents their research papers.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	01	--	--
PG	04	--	03	
UG (B.Com, B.A., BBA, BBA(CA))	04		02	04(Environment Awareness, Soft Skills Development, Tally ERP.9, Women Empowerment through equal Opportunity Center)
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	05	--	05	05
Others				
Total				

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/<u>Elective option</u> / Open options

Class	Elective Option
F.Y.B.COM	**Languages-**Marathi or Hindi or English **Optional subject-I (any one) :** Organisational Skills Development or Banking & Finance or Commercial Geography **Optional subject-II (any one) :** Marketing & Salesman ship or Consumer Protection & Business Ethics. **Optional subject-III :**Business Mathematics & Statistics
S.Y.B.COM	**Optional (Special) subject (any one):** Cost & Works Accounting or Business Entrepreneurship or Banking & Finance or

	Marketing Management
	In addition, a Course of Environmental Awareness is made compulsory by the University
T.Y.B.COM	**Optional (Special) Subjects as Paper-I &II as selected at S.Y.B.Com.**
	Cost & Works Accounting - Paper II &III or
	Business Entrepreneurship - Paper II &III or
	Banking & Finance - Paper II &III or
	Marketing Management - Paper II &III
M.COM	**Optional (Special Subjects)**
	Advanced Accounting
	Advanced Cost and Works Accounting
F.Y.B.A.	**Optional (Special Subjects-any one)**
	Languages-Marathi or Hindi or General English
S.Y.B.A.	**Special Subjects (Any one)**
	English - Paper-I & II
	Political Science and Public Administration -I & II
	Economics -I & II
	Marathi -I & II
	Psychology -I & II
	Geography -I & II
T.Y.B.A.	**Students have to retain the same subjects as offered at the S.Y.B.A. Level.**
	English - Paper-III & IV
	Political Science and Public Administration - Paper-III & IV
	Economics - Paper-III & IV
	Marathi - Paper-III & IV
	Psychology - Paper-III & IV
	Geography - Paper-III & IV
M.A.	Economics
M.A.	Marathi
M.A.	English
BBA	Finance
	Marketing
	Human Resource Management
	Service Sector Management
	Agri Business Management
BBA(CA)	---

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	06
Trimester	--
Annual	02

1.3 Feedback from stakeholders* Alumni [Y] Parents [Y] Employers [ ] Student [Y]
(On all aspects)

Mode of feedback : Online [ ] Manual [Y] Co-operating schools (for PEI) [ ]

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Since the College is affiliated to Savitribai Phule Pune University we follow all the rules and regulations including syllabi of the university. Syllabi are updated regularly after every five years by the Board of Studies of Savitribai Phule Pune University. At the time of restructuring of syllabi, university organizes workshops relating to it. Our college and faculty members take part in organizing these workshops.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Yes

During this year Savitribai Phule Pune University approved the Ph.D. Research Centre (Commerce).
Three Ph. D guides are registered includes –

1. Dr. K.G. Nawale
2. Dr. N.D.Nalawade
3. Dr. S.A. Bhosale

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
28	23	03	01	01

2.2 No. of permanent faculty with Ph.D.   [16]

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
--	--	--	**02**	--	--	--	--	--	--

2.4 No. of Guest and Visiting faculty and Temporary faculty   [30]   [05]   [10]

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level	Other
Attended	18	38	17	04
Presented papers	15	24	03	--
Resource Persons	--	--	--	04

2.6 Innovative processes adopted by the institution in Teaching and Learning:
- Visits : Industrial Visits and visits to historical places, Geographical points
- Inspirational lectures were organised.
- Tally ERP. 9 (Practically in Commerce laboratory)
- Competitions under different college departments/centres
- Arrangement of educational and inspirational films and Videos.
- Sports events
- Group discussions
- Street Plays
- Workshops
- Mock Parliament Competition
- Students presentations
- Exhibitions of Models prepared by students
- Exhibition of Posters on various themes
- Quize Programmes
- Communication Skills Courses
- Presentations by students
- Short term courses
- Project Presentation by Students
- Remedial Coaching by outsider expert faculties
- Competitive examination Coaching with the help of outside expert faculties

2.7 Total No. of actual teaching days during this academic year

241

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

As the college is affiliated to Savitribai Phule Pune University, it follows all the norms relating to examination and evaluation of SPPU. In addition to this, college initiated following activities relating to it.
- Induction programme organized by each department in which evaluation process made known to students.
- Continuous evaluation is done of BBA, BCA, M.Com, M.A. courses. There is compulsory project work and practical work at all these courses. Departmental faculties guide and collect online assignments in which students has to refer various reference books, library magazines and information available from Internet.
- B.Com, B.A. course follows handwritten assignment submission system.
- College follows Centralized system of examination for conducting all internal examinations of arts and commerce streams including various examinations relating to

credit system. Examination committee prepares a common examination time-table to conduct Term-end examinations.

- College provided Photocopy of answer sheets to desired students as per the norms of university.
- Affiliating University has initiated Bar Coding to Answer-sheets for examinations. The same has been implemented effectively by the college.
- College examination center receives most of the question papers online from University.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

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2.10 Average percentage of attendance of students

85%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	H. Second %	Second %	Pass %
B.Com.	225	3	52	47	13	12
B.A.	108	04	24	21	25	08
BBA	21	-	04	-	06	-
BCA	28	02	02	03	03	01
M.Com.	49	10	24	05	01	01
M.A. English	Result Awaited					
M.A. Economics	Result Awaited					
M.A. Marathi	Result Awaited					

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

1. IQAC committee in its meeting along with the heads of the various departments Prepares Academic Calendar at the beginning of the year which includes proposed activities to be undertaken during the academic year and supports all programmes during the ongoing academic year.

2. Provided guidance and suggestions for remedial coaching course.

3. Principal of the college being a chairman of IQAC invited meeting of all teaching faculties at the inception of the academic year where discussion were made on one to one basis by considering the aim, vision, objectives of each activity relating to academic, curricular, co-curricular and extra-curricular activities. After words Departments and principal appointed committees were asked to prepare various plans which includes teaching plan (Tem/semester wise), curricular, co-curricular and extra-curricular activities which is discussed in the IQAC meeting.

4. Monitoring teaching learning process: In this, IQAC with the consultation of Principal has appointed a committee of senior faculties to access the teaching learning process of faculties. The said committee visits and attend lectures of teachers who have teaching experience of less than 10 years. Accordingly, a confidential report is prepared and submitted to the principal. Both positive and negative lacunas in teaching would be explained to the concerned teacher to improve further. Committee also took opinion of students randomly from classes without the presence of respective teaching faculty.

5. Feed back: IQAC has formed a committee to prepare feedback forms. Accordingly, committee prepared forms 1) Students feedback on teachers, 2) Campus feedback from Students 3) Course feedback from students. These forms were prepared by considering different aspects of teaching, teachers behaviour on four point scale, infrastructure etc. These forms were filled by students and submitted to feed back committee which was analyzed and communicated to the concerned teacher through the head of the department. If any teacher received below average feedback, the concerned HOD and principal asks for the revision of action plan of improvement. Thus, student's feedback on teachers is also one of the important ways to bring improvement in teaching and learning.

6. IQAC promotes faculty towards use of ICT in teaching and learning process.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	01
UGC – Faculty Improvement Programme	NIL
HRD programmes	NIL
Orientation programmes	02
Faculty exchange programme	NIL

Staff training conducted by the university	NIL
Staff training conducted by other institutions	NIL
Summer / Winter schools, Workshops, etc.	01
Others	01

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	24	03	24	03
Technical Staff	0	0	0	02

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- College has appointed academic and research coordinator as per the norms of Savitribai Phule Pune University who provided faculty member and students information relating to various types of research projects and activities. Thus, Faculty members are encouraged to undertake Minor and Major research projects to BCUD and University Grants Commission and motivated and sent for the "Innovation" (research competition) which was organized by the University. Students were also participated in the research competition named "AVISHKAR" organized by the SPPU.

- IQAC provides support and guidance in the publication of college Research Journal named 'Rajarshi' an International Refereed Research Journal having ISSN in which faculty of the college and outside the college promoted to send their research articles for publication. The collected articles were peer reviewed from the review committee appointed by IQAC in consultation with the principal of the college.

- College organise state/national level seminars in which it encourages faculty members (both internal and outside) to write and present research papers based on the theme. Afterwards all the selected papers are published in the Proceeding having ISBN. During the academic year, college organized two seminars of which it has published proceeding having ISBN.

3.2 Details regarding major projects (Pawar Madam)

	Completed	Ongoing	Sanctioned	Submitted
Number	-	01		-
Outlay in Rs. Lakhs	-	10,67,400		-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	03	03	-
Outlay in Rs. Lakhs	-	2,85,000	2,85,000	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	17	6	-
Non-Peer Review Journals	-	-	-
e-Journals	01	-	-
Conference proceedings	15	24	03

3.5 Details on Impact factor of publications: 04

Range [Yes]   Average [ ]   h-index [Yes]   Nos. in SCOPUS [Yes]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2015-18	UGC	10,67,400	6,90,400
Minor Projects	2016-18	BCUD	2,85,000	1,42,500
Interdisciplinary Projects	--	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects *(other than compulsory by the University)*	-	-	-	-
Any other(Specify)	-	-	-	-
Total			**13,52,400**	**8,32,900**

3.7 No. of books published   i) With ISBN No.   [04]   Chapters in Edited Books [04]

ii) Without ISBN No.   [--]

3.8 No. of University Departments receiving funds from N.A.

UGC-SAP [ ]   CAS [ ]   DST-FIST [ ]

DPE [ ]   DBT Scheme/funds [ ]

3.9 For colleges   Autonomy [N]   CPE [N]   DBT Star Scheme [N]

INSPIRE [N]   CE [N]   Any Other (specify) [N]

3.10 Revenue generated through consultancy [Nil]

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	-	01	-	-	-
Sponsoring agencies	-	BCUD	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International ☐ National ☐ Any other ☐ 03

3.14 No. of linkages created during this year Nil

3.15 Total budget for research for current year : Rs. 2,00,000/- (Grant Sanctioned)

From Funding agency ☐ From Management of University/College 1,20,092/- (Grant Received)

Total 2,00,000/-

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	NIL
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year (**Post Graduation**)

Total	International	National	State	University	Dist	College
22				**22**		

3.18 No. of faculty from the Institution
who are Ph. D. Guides 06
and students registered under them 22

3.19 No. of Ph.D. awarded by faculty from the Institution 04

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF ☐ SRF ☐ Project Fellows ☐ Any other --

3.21 No. of students Participated in NSS events:

University level 153 State level 97

National level 30 International level 04

3.22 No. of students participated in NCC events:

University level 50 State level 05

National level 03 International level --

3.23 No. of Awards won in NSS:

University level -- State level 01

National level -- International level --

3.24 No. of Awards won in NCC:

University level 01 State level --

National level -- International level --

3.25 No. of Extension activities organized

University forum 08 College forum 07

NCC 13 NSS 46 Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Marathi Literary Association of the college celebrated 'Marathi Raj Bhasha Din', on the occasion of birth anniversary of Kusumagraj. Students prepared and displayed Posters on the theme which was inaugurated at the hands of Head, Department of Marathi, SPPU Hon. Dr. Avinash Sangolekar.

- Organization of Career guidance guest lectures by the department of BBA, BBA (CA) and Commerce.

- Organised various competitions under the name 'Comm-Dhoom-2017' by the department of Commerce.

- Conducted various competitions under the name 'VISION-2017' for the students of BBA and BBA (CA).

- Department of Political Science, NSS and Library Science celebrated 'Constitution Day'. On this occasion, reading of Preamble of the constitution, Poster presentation, essay writing competition and Book exhibition was held.

- Department of Political Science and NSS Celebrated 'National Voters Day' by displaying poster presentations and also arranged guest lecture on the theme relating to National voters day.

- Students of various departments participated in the different programmes organised by other colleges and university. These programmes were Intercollegiate Mock Parliament

Competition, Swachha Va Swasta Bharat Abhiyan, Aviskar Competition, elocution competition, International Yoga Day organised by SPPU, International Youth Day organized by NGO named 'Yardi', Sadbhavana Abhiyan and Udan Karyashala, Smart City and Amrut campaign, Ganeshotswav Bandobast, Swatchhata Karandak-2017 organized by Samarth Baharat Vyaspeeth, Clean and Healthy India Campaign, workshop on Fort Conservation etc.

- Department of Geography celebrated 'Geography Day' on 15/02/2017 by arranging a guest lecture on the theme 'Population Projection'.

- College has implemented the programme of Central Government programme named 'Swachh Bharat Abhiyan'.

- Celebrated 'Social Justice Day' on the occasion of Rajarshi Shahu Maharaj Birth Anniversary.

- NCC Unit of the college provided military training to NCC Cadets which include Drill, Arms Training, Civil Defence, First Aid, Map Reading, Para Jumping, Annual Firing, Signals, Field Training and National Integration etc. In addition, cadets were also sent for more seven camps organized at the state and national level.

- Workshop was organized on 'Disaster Management Training'.

- Campaign organised to create mass awakening about 'Junk Food'.

- College Clean Campaign arranged.

- Arranged 'Road Safety Campaign' to create awareness about safety by performing 'Street Play'.

- Celebrated 'Vachan Prerana Din and World Hand-wash Day.

- Celebrated 'Rastriya Ekta Diwas' on the occasion of birth anniversary of iron man Sardar Vallabhbhai Patel.

- Tree Plantation programmes

- Blood Donation Camp

- Traffic Duty:- Traffic Warden under the Dattawadi Police station.

- Celebrated 'International Yoga Day'

- Participation in Dindi procession from Pune to Pandharpur with the campaign named 'Swatchha Bharat Abhiyan'

- Organized seven days NSS special winter Camp at Village 'Kondhur', Tal-Mulshi, Dist-Pune

- Organized 'Yuvak Mahotsav-2017' during the period from 12/01/2017 to 18/01/2017 in which NSS unit arranged Street Play competition, Essay Writing, Elocution Competition and Debate Competition.

- Celebrated 'Literacy Day' by conducting Essay Competition

- Arranged programmed named 'Career Opportunities in Army'

- Guest lecture on 'Voting: Ek Adya Kartawya'

- Arranged a campaign named 'Plastic Mukta Pune Shahar'

- Department of Physical Education of the college organised three intercollegiate competitions named 1. Pune City Intercollegiate Handball (Boys) Competition, 2. Pune City Intercollegiate Ball Badminton (Boys) Competition, 3. Pune City Intercollegiate Judo (Boys and Girls) Competition.

- Conducted five Short Term Course named **1.** A Course of Spoken English, **2.** Basic Beauty Culture, **3.** Tally ERP. 9, **4.** Flower Decoration, **5.** Internet.

- Department of Adult & continuous Education organised Guest Lecture on 27.1.2017 of Retired IAS Officer, Hon. Dr. Prakash Divakar on the topic " Indian Democrocy". This department promotes the students to participate in various seminars, competitions and workshops. Includes –

  ➢ Students participated in debate competition organised by C.T.Bora College, Shirur on 31.12.2016 & Padmani Jain College, Pabal on 28.01.2017.

  ➢ Students participated in various elocation competition organised by " Anti Dowry Momevent" at Mumbai on 22.12.2016, Yashwantrao Chavan Law College, Pune on 19.01.2017, Padmani Jain College, Pabal on 27.01.2017, Bharati University on 9.01.2017 and Abeda Inamdar College , Pune on 8.2.2017.

  ➢ 45 Students was participated in the essay competition conducted by Swami Vivekanand Kendra and Shri Shahu Mandir Mahavidyalaya, dt. 01.09.2016.

  ➢ Mr. Kiran Gaikwad, Mr. Suraj Pawar, Mr. Akshay Padwal, Ms. Prajakta Shinde, And Ms. Mohini Mohite were participated in the one day workshop organised by Modern College, Shivajinar dt. 2.2.2017 on the topic " Bhasha Ke Jariya Sanchar Madhamo Me Rojgar Ke Awasar"

- Soft Skills Development Cell of the college organised Ten Days, 40 hours programme of Soft Skill for the students of B.A. and B.Com between 3rd Jan., 2017 To 27/01/2017. 50 students were benefited due to this programme.

- Women Grievances and Redressal Cell organised a Signature Drive against violence against women. Shri Shahu Mandir Mahavidyalaya, in association with ICC organised an awareness and sensitisation programme on Sexual Harassment of Women on Workplace on 27th Feb., 2017 for students, teaching and non teaching staff. Ms. Preeti Karamarkar and Ms. Sayali Oak Deshpande of the Nari Samata Manch was the key speaker interacted with the audience.

- Vidyarthinin Manch of the college arranged one day workshop of Nirbhay Kanya Abhiyan on 20.12.2016 in collaboration with Student welfare board , SPPU, Pune. Prin. Dr. Snehal Agnihotri was the guest of honor. During the year Vidyarthini NMAcnh organised Mehendi Competition, Haemoglobin testing camp for girls under the programme named 'Vidyarthini Arogya Probhodhan Yojana', and also conducted Rangoli Competition in the college.

- T.Y.B.A Students of Phychology Dept., were conducted group test at KArmaveer Bhausaheb Hiray Hish School, L.R.Shinde School, Sevsadan School, Bhave Highwchool Etc.

- The Marathi play " Nakal Sare Ghadale" was arranged by the Counselling Centre to promote counselling activities.

Criterion – IV
4. Infrastructure and Learning Resources
4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	67 acres			67 acres
Class rooms	23			23
Laboratories	05		UGC	05
Seminar Halls	02	01		03
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	67	13 06	Self funded University	86
Value of the equipment purchased during the year (Rs. in Lakhs)	19,25,998	5,82,248 1,00,000	Self funded University	26,08,246
Others (Parking)	03	--	University Self funded	--

4.2 Computerization of administration and library College Administration Wing:
Administrative office and library is fully computerized. In addition, In Addition to this NSS, NCC, UGC Network Resource Centre, Principals office, IQAC office, Gymkhana, Commerce Laboratory, Commerce Department, Competitive Examination Center, Political

science department, BBA & BCA Laboratory, Marathi Department, Seminar hall, Geography Department, Economics Department, English Language laboratory, English Department, Psychology Department, Cultural Centre, Library have computers with printers,

AVAILABLE SOFTWARE: 1) Vriddhi-for office and library; 2) Tally ERP9 3) Library – SLIM Software; 4) Thumb Impression; 5) BBA & BBA (CA) Software as per the requirement of the syllabus.

Library: During the year library has developed separate Post graduate and Reference section along with digital library. Digital library contains access to various E- sources for research and databases subscribed by the library and collection of CD Rom. Library has subscribed N List data base of INFLIBNET which has huge collection of e-books and e-journals. Library has also a separate Library portal for accessing Library services and OPAC for users along with online reference services.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	22,294	22,99,864	145	40,000	22,439	23,38,864
Reference Books	24,944	27,22,750	393	64,389	25,337	27,87,149
e-Books	3,475	20,000	3,475	5,000	3,475	25,000
Journals	76	53,500	75	67,917	75	67,917
e-Journals (N-List database subscribed every year)	18,645	25,000	18,645	25,000	18,645	25,000
Digital Database	1	25,000	1	25,000	1	25,000
CD & Video	285	3,190	510	3,190	510	3,190
Others (specify) DELNET (Membership for accessing worldwide catalogues)	--	5,000	--	5,000	--	5,000

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	209	04	Yes	02	04	15	13	-
Added	10	-	--	--	--	05	05	-
Total	219	04	--	02	04	20	18	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Up-gradation (Networking, e-Governance etc.)

1) Library department organised induction programme for first year students of various streams and faculty member of the college for effective use of library facilities, especially use of e – journals, digital databases, reference books etc.

2) Wi-Fi internet facility has been provided in the college campus.

3) The technical up-gradation of all the computers, applications/antivirus software installed is maintained from Annual Maintenance Contract.

4) UGC Network Resource Centre of the college provides internet and computer access to all students at free of cost. In this centre, student uses internet facility to collect references and uses it for filling on line examination and admission forms.

5) Besides UGC Network Resource Centre of the college, as on the date, it has three computer laboratories along with internet facility. College has also provided computer with internet facility to all the departments.

4.6 Amount spent on maintenance :

i) ICT	5,36,883/-
ii) Campus Infrastructure and facilities	2,67,452/-
iii) Equipments	2,33,745/-
iv) Others (Dead Stock)	7,20,186/-
Total :	**17,58,266/-**

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Continuous updating of College Website.
- Suggestion box is kept in the college premises to invite the suggestions of the students for the betterment of the services provided.
- The College Prospectus which contains detailed information about courses, fee structure, syllabus, faculty, scholarships, academic calendar, campus facilities etc.
- Immediate display of important notices on Notice Board
- Parent teacher meetings

- Communication to students through Students Representative of IQAC about Student Support Services.

- Provision of information about various types of Scholarships. Scholarships are provided to students who secured highest rank in the class or subjects.

- Feed back of students is taken relating to teachers, syllabus and overall college.

- Cultural centre of the college motivates and guide students for variety of performance activities.

5.2 Efforts made by the institution for tracking the progression

Academic Audit helps to track progression in efficient manner.

Office record such as Transfer Certificate, campus placement drives etc helps to track the progression

The college website is also updated and online alumni registration helps is to reach at them.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1901	230	--	--

(b) No. of students outside the state

03

(c) No. of international students

--

Men

No	%
--	--

Women

No	%
--	--

Last Year						**This Year**					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1358	509	15	290	18	2190	1019	527	21	563	03	2131

Demand ratio 1:1   Dropout 0.50%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- College is having a separate Competitive Examinations Coaching Centre to provide the guidance to students about various examinations such as MPSC, UPSC, NET/SLET, IBPS etc. 53 students were enrolled. Mr. Rohan Botre an IPS officer Inaugurated the Centre and

Guided the college students. He inspired students by giving examples of his own experiences while doing Competitive exams along with simple tips to crack examinations.

– Guest lecture's for English, Marathi, Indian Economy, Geography, Indian Constitution, Indian social Reformers etc. were organised during the year. In addition to this Centre has also arranged lecture series on general aptitude, reasoning ability, mathematical aptitude required for examinations. 66 lectures were organised by the centre during the academic year. Eminent scholars and faculties from various subjects were invited to guide and motivate students of competitive centre.

– Centre provided reading room facility to students from 7 am to 5 pm along with library facility with magazines and daily news papers.769 latest books on various subjects are available in the departmental library.

– five students qualified in MPSC (PSI) Preliminary examination, four appeared for STI examination and some students were appeared for Bank examinations.

No. of students beneficiaries

53

5.5 No. of students qualified in these examinations

NET	04	SET/SLET	--	GATE	--	CAT	--
IAS/IPS etc	--	State PSC	--	UPSC	--	Others	03

5.6 Details of student counselling and career guidance

- College has an active counselling and career guidance cum placement cell which coordinates various activities relating to guidance and placement. Placement and counselling centre of the college is doing the good job. In the academic year two big placement drives were conducted. Eleven companies was participated viz. WNS, Cybage, Symentech, Global Talent Trend(GTT), VIPS Smart India Pvt. Ltd, 7Mentors Corporate Training & Placement Pvt. Ltd, Hysoft infotech Pvt. LTd., etc. The placement programme was for both the sections, UG and PG. 65 students were got selected and placed.
  In addition to that for the guidance and proper direction college tie-up with various organisation and did the MOUs, like Zeel Educational Society, Anantrao Pawar college of Engg. SevenMentors Corporate Training & Placement Pvt. Ltd, Ravindra Packing Industry etc. for training and placement. During the year 50 students were participated in three days training workshop conducted by the Zeel Institute of Education, Pune. The cell organizes various developmental activities which help to develop personality. The cell has also organized interactive sessions and special lectures for smooth entry in corporate world.

No. of students benefitted

242

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
11	242	66	--

5.8 Details of gender sensitization programmes

1. A.B.M.S. Parishad (Parent Institution) organises sports events for the staff. Physical Education department of the college organized intercollegiate Competitions for boys and Girls. film-shows relating to gender sensitization were screened under the 'Counselling Centre'

2. The College has established 'Equal Opportunity Centre 'in association with Savitribai Phule Pune University. This centre provides guidance relating equal opportunity especially to Social Backward students. The college organised three months Interdisciplinary Degree Certificate Course from Aug., 2016 To Dec., 2016 on " Gender differentiation and Development." under Equal Opportunity Centre in association with Krantijyoti Savitribai Phule Womens Study Centre, S.P. Pune University. Examination was conducted on 11.02.2017, 45 Students were appeared for the examination.

5.9 Students Activities

5.9. No. of students participated in Sports, Games and other events

State/ University level | 28 | National level | 07 | International level | 02

No. of students participated in cultural events

State/ University level | -- | National level | -- | International level | --

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | 17 | National level | 02 | International level | 01

Cultural: State/ University level | -- | National level | -- | International level | --

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	25	92,725
Financial support from government	538	57,78,981
Financial support from other sources	--	--
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives

Fairs   : State/ University level | -- | National level | -- | International level | -- |

Exhibition: State/ University level | -- | National level | -- | International level | -- |

5.12 No. of social initiatives undertaken by the students | 36 |

5.13 Major grievances of students (if any) redressed: NIL
Grievance Redressal Cell is functioning but fortunately, cell did not receive any complaint from students.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision Statement of Shri Shahu Mandir Mahavidyalaya

- To serve the needs of society in general and the downtrodden in particular by imparting knowledge and developing skills and attitudes.

- To inculcate in students values of life so that they emerge as useful citizens and fully-developed individuals.

Mission Statement of the college

'To empower the socio-economically and academically backward students through quality and value based education'

6.2 Does the Institution has a management Information System

Yes, College has adequate system flow of information and communication among the parent institution and college, Principal and teachers, Principal and non-teaching staff and students which

leads to faster progress as per the Vision and Mission Statement of the College. College uses internet and ERP software named "Vriddhi" which help to generate different types of data pertaining to students, salaries, fee receipts, profile of teaching staff online admission process, Examination process, Accounting documents, library services and many works related to administration.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

College is affiliated to Savitribai Phule Pune University. Hence Curriculum framed by the university is followed and implemented by the college. Thus Curriculum framing is not under the direct control of the college. However, college plans the strategy to reach the curriculum with the help of teaching and learning to students so that quality will be improved and objectives will be achieved. For this purpose college encourages its teachers to contribute to the curricular development workshops in the curricular designing of the university. They participate in Board of Studies as member, expert in the subject and as a member of syllabus restructuring committee. College also arranged a workshop of syllabus restructuring in association with University. In addition to this, faculties of the college attend various workshops organized by various outside colleges and gave their opinion in restructuring of syllabus.

In addition to this, teachers prepares teaching plan at the beginning of the academic year and accordingly implement the plan during the whole year.

College runs short term courses, the syllabus of these courses are also designed and updated by respective faculty members.

6.3.2 Teaching and Learning

The College endeavours to improve the quality of teaching and learning through:

a) Teaching Plan: Teachers of each department prepare their term/semester wise teaching plans as per the syllabus given by SPPU. These plans are checked and the implementation of the plan is verified by the concerned head of the department.

b) IQAC in its meeting takes review at the inception and at the end of every semester/term. Accordingly, IQAC prepares a composite academic calendar of the college.

c) Unit tests, Practicals, group discussions, power point presentations, Debate, Quizes are conducted and assignments are issued to students regularly as per the scheduled plan. These activities help to have interactive teaching learning sessions.

d) Most of the departments try to provide outdoor learning exposure by means of educational trips and visits to industries.

e) Remedial coaching is an important initiative to bridge the gap of difficult concepts and chapters in various subjects as most of our students are from slum, rural, weaker and backward areas. Therefore this remedial coaching helps these students to understand concept at more comfortable level. During the year 20 lectures were arranged on difficult topics.

f) Guest speakers from other educational institutes and industry are invited to share their expertise under the various programmes. These programmes are Workshops, Commerce Association, Vidyarthini Manch, Competitive Examination Center, environment awareness, VISION -2017, Comm-Dhoom-2017, Srujan Mela etc.

g) Short term courses run by the college help students to acquire additional skill from different fields.

h) Faculty members and students attend seminars, workshops and conferences organized by various institutions.

i) For revision and reinforcement purposes i.e. what the students have learnt in the classroom, following activities are provided:

  − Seminars, poster exhibitions, group discussions, power point presentations, tutorials etc

  − Students are motivated and inspired to take participation in the various inter-collegiate events, elocution competition, Group Discussions, poster competitions, Essay writing completion, Rangoli competition, Quiz Competition, Business Guru Mantra, Mad add, Best from waste etc.

  − Explaining a project work and report writing exercises.

j) Feedback: Students' feedback on teaching is one of the important means to bring improvement in Teaching-Learning process. IQAC with the help of feedback committee prepares questionnaire, for improvements in different aspects of teaching.

6.3.3 Examination and Evaluation

  − As the college is affiliated to Savitribai Phule Pune University, It follows the examination and evaluation system devised by the university.

  − Internal tests are conducted regularly for evaluating the performances in theory and practical subjects.

  − As per the norms of university, at the end of every term/semester, Term-end examination is conducted. For this purpose College examination committee prepares a common

examination timetable for all subjects of department of arts and commerce. Question papers for term/semester examination are prepared by staff members confidentially of respective subject as per the pattern given by university. In addition, Special exams (Term end Examinations) are conducted for sports and medically unwell students.

- First Year B.Com, B.A., BBA, BBA (CA) examinations are conducted by the college as per the University directives. The complete work relating to conduction of examination, assessment, feeding of marks and declaration of result is done by the college.

- Students of Post graduations (M.Com and M.A.) are evaluated as per the Choice based Credit System; accordingly these students are internally evaluated as per their performance in various credit point courses (for e.g. Human Rights, Cyber Security, Soft Skills etc) assignments, power point presentations, seminars and Mid-semester examination.

- Faculty members of the college are actively involved in the confidential examination work such Chairman of paper setting, Member of paper setting, assessment and moderation at the Central Assessment Programme, revaluation etc at the annual University examinations.

- To ensure transparency in the assessment, photocopies of answer sheets are given to students of various examinations on their request.

- Staff members participate in Central Assessment Program of the University.

- Teachers are appointed as internal and external senior supervisor or an observer in outside colleges.

- Teachers are appointed on the vigilance squad of the University examinations.

6.3.4 Research and Development

Considering the importance of research and development of faculty and students, college motivates its teachers and students to undertake below activities and projects:

- **Major and Minor Research Projects:** faculty members are encouraged to undertake research projects and to apply for UGC and BCUD projects. During the year 1Major and 3 Minor Research Projects are going on.

- **Student Research Projects:** College promotes research culture among the post graduate students. In the second semester of every year, lectures relating to various concepts of research are organised to all post graduate students and project based on field work information is collected from every student.

- **Avishkar:** To create research awareness, original and creative thinking and opportunity of expression of academic talent among students and faculties, Savitribai Phule Pune University conducts research competition 'Avishkar'. During the academic year 20 students of the college attended guidance sessions and 10 students has participated in Avishkar Competition.

- Teachers are deputed to attend Faculty Development Programmes (FDP) such as Orientation, Refresher Courses and certain faculty development programme relating to research and others for the overall development of faculties.

- Faculties are also promoted to write to present research articles in various conferences, seminars, workshops and also promoted to publish their research articles in various research journals approved by The UGC and The University. College sanctions/allows study leave for post doctoral research.

- Since 2010 Rajarshi Research journal is published regularly.

- Faculties are motivated and encouraged to offer their expertise as resource persons, experts and chairpersons whenever invited.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- The college endeavoured to enhance the quality in library, ICT and physical infrastructure along with reading halls for girls and boys separately.

- College has central library located in separate building and has sufficient infrastructure for girls and boys separately.

- Each department of college has departmental library, having collection of Books and magazines to promote reading habits and research environment.

- Library has completed its automation, for which it uses multilingual commercial software-'Vriddhi'. This Software is installed for campus usage including Library Module. It includes automation of acquisition, Bar-coding, circulation, classification and cataloguing sections of library to create online records. There are total 15 computers along with Printers and reprographic service.

- During the academic year, library has separated the collection of Post graduate and Reference section as the area of building has expanded. Library has formed its own Digital library section which contains access to various E- sources for research and databases subscribed by the library and collection of CD Rom's.

- Library committee conducts meeting for getting suggestions and adopting new challenges to cope up with the technical advancement in the field of library for overall development of library facilities and services.

- Separate space is provided for Competitive examination Center which has separate library for the students who are appearing and studying competitive Exams.

- Library has good number of books and every year new books are added.

- Specious canteen facility is available for students and staff.

- Generator backup is available to all departments, class rooms, laboratories, library and office.

- Adequate ICT (LCD's, Computer with internet facility, Printers, Intercom, white screens etc.) are provided to each department.

- Vehicle Parking Shed

- Free Gymnasium facility

- Swimming pool

- Sports Ground

- Hostel facility for both boys and girls separately

- Specious Administration Wing.

- Class rooms with adequate number of benches and other infrastructure.

- Separate rooms are available for each department.

- Separate ladies common room is available.

- Medical and first aid kit facility is available in the college.

- CCTV Cameras

- Internet connectivity to all departments, library and administrative office and computer laboratories.

- UGC network Resource Center

- Placement Cell

- IQAC room

- Computers along with internet facility for each and every department and office.

- Commerce Laboratory, Computers laboratories, Psychology laboratory, Geography Laboratory

- Seminar halls

- Hygienic lavatory Provisions.

- Separate space for Competitive Center

6.3.6 Human Resource Management

Parent institution of the college accepted that human resource is the most important asset of the organisation. Hence they strive to develop a constructive mind and build up the overall personality of employees. Considering the fact in to account, college has taken below initiatives as human resource management.

− To enhance the quality of teaching-learning, the faulty is encouraged to take part in seminars, workshops, conferences, orientations, refresher courses and faculty development programs for which leave is granted on highest priority.

− Faculties are encouraged to take Minor Research Project, Major Research Project from funding agencies such as UGC, BCUD of the affiliating university where college provide full administrative support in the process.

− IQAC with the suggestions and guidance of Principal constitute various committees at the inception of every academic year to ensure active and effective work of various college activities. This helps the college to develop a sense of team spirit, teamwork and inter-team collaboration.

− Both teaching and administrative staff is encouraged to attain higher qualifications simultaneously with their duties without affecting the workload.

− Study leave under the UGC's Faculty Development Programme.

− Performance appraisal of staff members is done regularly. Faculty members fill API form every year.

− To develop all round personality, college has a 'Staff Academy'. It conducts lectures of eminent personalities for both teaching and administrative staff. In addition to this, it is the belief that every faculty is having his own interest in their specialized subject or on some social issues. Therefore to provide platform, lectures of college faculty are also arranged for other college faculties on some innovative topic.

6.3.7 Faculty and Staff recruitment

Recruitment of faculty and staff is done as per the norms and procedure laid by affiliating University and or the State department of higher education.

Advertisement for recruitment, selection committee is constituted as per the laid procedure to ensure the selection strictly on the basis of pure merit.

6.3.8 Industry Interaction / Collaboration

To have a good repo and understanding, college organises industrial visits to get practical exposure. Most of the departments (Economics, Commerce, BBA & BCA) organized industrial visits. Thus, during the year, students visited Katraj Doodh Dairy, Telco, Ravindra Packaging Pvt. Ltd., Kalpak Industries. Department of Commerce organised visit to Mapro at Vai. 40 Students and 3 faculties were attended the visit. Students of Marathi Department visited Bhandarkar Prachhavidya Research Center, Marathi Sahitya Parishad and also visited Sahitya Sammelan at Pimpri Chinchawad, Pune. These visits helped students to receive actual field work experience and knowledge of corporate world.

Collaborations and Linkages:

College tie up with the below local bodies and institutions.

- 7 Mentors Corporate Training & Placement Services Pvt. Ltd.
- Softech Solution Pvt. Ltd.
- Ravindra Packaging
- Ravindra Distributors
- Chordiya Food Products Pvt. Ltd.
- Pensare Technology
- Jupitor Pacaging
- Samarth Engineering
- Edu-bridge
- Zeal Educational Institute
- ISCON
- Krantojyoti Savitribai Phule Women Study Centre, SPPU, Pune.
- National Aids Research Institute
- Lokayat
- Manshakti Kendra
- Nagari Sanrakshan Dal
- Army Forced Medical College
- Sasoon Hospital
- Smt. Kashibai Navale Medical Foundation

6.3.9 Admission of Students

- The strategy relating to admission is discussed in the IQAC meeting. Accordingly a plan is prepared for the smooth functioning of admission process.
- College runs the admission procedure online.

- Principal, Head of the Department and Registrar of the college are involved in the admission process to ensure its smooth conduct. To support students, a Sub-committee is constituted to facilitate the counselling about various available courses and admission process.

- College Prospectus serves as in-hand reference. It includes detailed guideline relating to programmes/courses, optional and specialization subjects, eligibility criteria, fee structure, scholarship etc.

6.4 Welfare schemes for teaching & Non teaching.

Teaching
Non teaching
Students

a) **Teaching and non teaching:**
- Advance payment against the salary.
- PF and Gratuity
- Assistance to avail loan from banks.
- The institution has separate employees Credit Cooperative Society which provides loan to staff in case of their economic need.
- Staff welfare committee organizes programmes for the staff welfare such as felicitation at the time of birth day of the faculty, felicitation at time of achievement in higher qualification such Ph.D or M.Phil or receipt of Awards, felicitation at the time of retirement by arranging a special programme named "Service Retirement Programme", and also conducts lectures on health issues, stress management etc.
- Uniforms to supporting staff at free of cost to class IV grade.
- Medical reimbursement
- Re-imbursement of registration fee paid by teaching and non teaching faculties in the seminars/conferences/workshops etc.
- Canteen facility
- Availability of Gymnasium, Swimming pool facility at the nominal/concessional fee.
- To promote and inspire faculty members for their efforts in teaching and outcome obtained in the form of examination results, Parent Institute (A.B.M.S. Parishad) felicited teachers whose subject result is 90 % or above in the final examination of graduation examination on the occasion of 5th September i.e. 'Teachers Day'. On this occasion Parent institution gave away prizes to teachers at the of invited expert and renowned personalities to boost the moral of teaching faculties.

- To inspire and recognize the work of non-teaching staff, parent institution selected two staff from the non teaching staff among all the non-teaching staff of the Parent institution. One of our college non teaching staff was selected and felicited by the institution during the year.
- To inculcate the habit of sport and physical fitness, Parent Institution organized Cricket and throw ball matches for both teaching and non-teaching staff for all staff of the institution every year.

b) Students

- Faculties' financial contribution to 'Poor Boys Fund' for poor and needy students
- Workshops are organized to guide students for NET/SET, MPSC/UPSC, Bank examinations etc.
- Soft Skill Development Workshops
- Remedial Lectures
- Instalment facility in admission fee is provided.
- 'Earn and Learn Scheme
- Book Bank facility
- Psychology department organizes a workshop on Health and Hygiene especially for girls, Haemoglobin check up camp etc.
- Canteen facility.
- Free gymnasium facility
- Swimming Pool facility at subsidized rate
- Scholarships by the Parent and its sister concerned institutions
- Railway/ State Transport Concessions.
- Free medical check up camp (once in a year)
- Hostel facility at subsidized rate for both boys and girls separately
- Waived fees of some percentage of poor/needy students with the discretionary power of principal.
- Students fill admission form, examination forms in the Computer laboratories and UGC Network Resource Center of the college at free of cost. Students also provided computer and internet facility for browsing college website and for collecting information (references)

6.5 Total corpus fund generated | NIL |

6.6 Whether annual financial audit has been done   Yes   No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Y		N	
Administrative	Y		N	

6.8   Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   Yes [   ]   No [Y]

For PG Programmes   Yes [   ]   No [Y]

Affiliating University has a rule to declare result within 45 days after the examination. Accordingly It declares result within 45 days every year.

6.9   What efforts are made by the University/ Autonomous College for Examination Reforms?

Not Applicable

6.10   What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

As on the date, University has not given any type of autonomy in curriculum, examination and result. However, recently, it has introduced option of acquiring autonomous status.

6.11   Activities and support from the Alumni Association

College conducts regular meetings with alumni to discuss various activities of the college.

6.12   Activities and support from the Parent – Teacher Association

During the academic year, college organized Parent meets to understand the difficulties of parents about their wards. In the meeting teachers communicate the performance, attendance of those underperforming students to their parents and suggest them some measures for improvement. The feed-back from the parents were obtained and analyzed. In this, suggestion relating to improve the academic performance of wards was given by the Association.

6.13   Development programmes for support staff

Supporting staff of the college plays an important role in the development of the college. The following activities have been introduced

− Advance payment in case of emergency

− Sent supporting staff to participate in training programmes.

- Management and Principal motivate supporting staff to pursue for higher studies while working in the college.

- Upward mobility (time bound promotion) before the new recruitment.

- 'Best Sevak Award' is given at the time of 'Teachers Day'.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Digitalization of record

- Online admission procedure

- College online communication of notices to students

- Use of Renewable energy: Solar Panels installed on Girls Hostel for getting hot water.

- College campus is full of green environment due to continuous tree plantation camps. There are about more than one lakh trees of various kinds in the campus. They help to maintain ecosystem.

- A village is selected for NSS Special winter camp where college NSS Volunteers carried out tree plantation. All these efforts inculcate the environment awareness among our students.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. To inculcate and promote the habit of reading among students, College organized and celebrated "'Vachan Prenana Din'' on the occasion of birth anniversary of Dr. APJ Abdul Kalam. Students were guided about the importance of reading, note-making etc. Afterwards, students were also given oath relating to increase in the habit of reading.

2. College library completed its digitalization. In fact, it has a separate digital library section which provides various types of information with the help of e-sources for research. Library has also subscribed data bases.

3. Library has published Library Bulletin during the academic year giving all the current library information along with student's articles therein.

4. Library Department has also organized "Granthostav" Programme in which a grand Exhibition was arranged.

5. College organized a three days workshop named "Yoga Prashikshan" for all the college teaching and non-teaching staff for better health and also celebrated Yoga Day.

6. Equal Opportunity Center' organise 3 months degree course for the students.

7. Placement and counselling centre conduct two placement drives for the awareness and actual placement for the UG and PG students. Different eleven companies were participated they selected 66 students for placement.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plan of Action	Achievements
Academic Calendar	Implemented, for this, IQAC in Consultation with Principal formed 52 committees to achieve the objectives of various programs/ activities.
Induction Programme	At the beginning of the academic year, all departments organized induction programmes in their respective
Feed back on Teaching	Feedback forms were collected from UG and PG students and analyzed.
Review of faculty members relating to Career Advancement Scheme (CAS)	Review of faculty members relating to Career Advancement Scheme was carried out and accordingly faculties were send for refresher/orientation courses. Proposals for CAS were also sent to Joint Director Camp for Promotion as per the norms.
Collection and verification of Annual Performance Appraisal Forms.	At the end of the year Performance Appraisal forms from all faculties were collected, scrutinized and accepted by the IQAC.
Annual Magazine on particular theme	Magazine prepared on the theme named "Dr. A.P.J. Abdul Kalam-Karya ani Kartutwa".
Organisation of curricular, co-curricular and extension activities and student festivals	Following activities were planned and practically implemented with the consultation of IQAC. • Celebrated 'Marathi Rajbhasha Din', 'Hindi Bhasha Din', Constitutional Day, National Voters Day, Geography day etc. by arranging various competitions and programmes like Story-telling, poem reading, essay writing competitions, Poster exhibition, Sarnma Vachan and Essay Writing competition etc. • Guest lectures, • Event - under the name 'Comm-Dhoom-2017' • Successful alumni guest lecture • Started Counselling Center during the academic year. • Sports competitions

	- Industrial visits - 'VISION–2017 Programme' - Shrujan Mela - Tree Plantation Programme - NSS Day - NSS Special Winter Camp - Yuvak Mahotsav – 2017 - NSS Prize Distribution Ceremony - Implemented Earn and Learn Scheme - Barishter Babasaheb Jaykar Vyakhyanmala - Essay Competition - Promoting to the students for debate and elocation competition in inter-college competition. - 3 months degree course for the students. - Programmes under Marathi Vadmay Mandal. - Guest lecture Series under Remedial Coaching Course - Conduct the Essay competition by department of adult education and extra Mural education. - Elocution, Essay and Debate Competitions. - Competitive examination centre arranged 66 lectures relating to various examination (MPSC, UPSC, BANKING, INSURANCE etc)
Soft Skill Development Programme for students	During the academic year, 10 Days, 40 hours programme of soft skill was organized by the college for the last year students of B.Com and B.A. students.
Short Term Courses	Conducted below short term courses successfully ✓ Spoken English Course for the department of BBA & BCA and BA & B.Com ✓ Soft skill development Course ✓ Basic Beauty Culture course ✓ Tally ✓ Spoken English ✓ Flower Decoration ✓ Internet
Seminars at the State and National level	College organized Two day National Seminar on " Recent Trends in Social Sciences" by Art Department on 2nd & 3rd Dec., 2016.
Study Tour/Industrial Visits for Student	Study tours was arranged by the following department during the academic year - Department of Commerce - Department of BBA &BBA(CA)
Research activity among the faculty and	- Five faculty members have awarded Ph.D

students.	By Savitribai Phule Pune University.
	• BCUD of SPPU sanctioned three minor research project
	• One major research project is going on.
	• College published Sept., 2016 - Vol. VII Research Journal (ISSN-2320-5881) named 'Rajarshi' An International Refereed Research Journal having ISSN in which faculty of the college and outsiders published their research articles.
	• Post Graduate students of the college (Commerce, Economics, Marathi & English) were guided and asked to prepare research based project Reports on field work under the guidance of respective faculty members.
	• Faculty members prepared and presented research papers in the various seminars and conferences organised by outside college.
Lectures under staff academy	During the academic year, staff academy in consultation with IQAC arranged Lectures relating to 'Challenges of Higher Education before Professors', Role of Government in the Higher Education', NAAC Re-accreditation' etc. for staff by inviting eminent experts.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

<u>Best Practices: 1</u>

<u>Title :- " Shrujan Mela" for Arts faculty students</u>

<u>Goal :</u>

To provide a platform to the arts faculty students for their extra curricular activities

<u>Contents :</u>

From the academic year college decided to start Shrujan Mela for the Arts faculty students with the drama, Singing, Debate, Dukan Jatra, Stalls, Rangoli competition etc.

<u>The Practice</u>: In the second semester mostly in the month December or January announcement are made for the events. Accordingly students are registered themselves in different event with the event co-ordinator.

Title: 'Best Reader Award " for students and teachers.

Goal:

To create the habits of teaching among the teachers and students.

Contents:

Library providing the platform for the teachers and students by issuing various books, magazines and journals. Different papers are kept in the library.

The Practice: Teachers and students are taking maximum benefits of library. During the year library has declare one teacher among the staff and one student for best reader award.

7.4 Contribution to environmental awareness / protection

- A compulsory course in Environmental Awareness Programme was conducted for the second year students of B.A. and B.Com in which guest lectures of Prof Dr. Sanjay Patil, Prof. Pravin Kokane, Prof. Ramesh Gopale, Prof. Ravindra Madhe, Prof. Ramesh Desai, Prof. Nilesh Kale, Prof. Ramesh Shinde, Dr. Shyam Pacharane, Dr. Vilas Patil and Prof. Ganesh Madhe were arranged on various topic relating to environment and its issues.

- To create awareness about the environment, Department of BBA & BBA (CA) organized various competitions. Viz. Rangoli & Mehendi , Group Discussion, Mad-Add, Best from the Waste, Street Play, Cook Without Gas competitions and Poster presentation competition etc.

- Department of Geography arranged study tour at Pachgaon . One day picnic was organised for the teaching and non teaching members at Welhe. On the occasion of Science Day, dt. 28.2.2017 students of Geography department visited to " AAYUKA" and SPPU Pune.

- Tree Plantation Programmes was organized on the occasion of Birth Day Ceremony of Hon'ble Sharadchandra Pawar, President of A.B.M.S. Parishad, Pune on 12th December 2016.

- NSS volunteer Mr. Shubham Saste was participated in the " Avhan 216" State Disaster Management Training Camp held at SPPU, Pune between 05.06.2016 To 14.06.216.

- NSS volunteer Mr. Pratik Shelake, Ms. Sanika Panchal, Ms. Pratiksha DhumalShubham Saste was participated in the University Level Camp organised by Fergusion College at Khanapur , Taluka – Velhe on 6 to 8th Feb., 2017.

- NSS volunteer Mr. Jumekhan Mujawar, and Mr. Shivling Adkine was participated in the University Level Camp organised by Dr. D.Y.Patil Arts, Commerce & Science College Akurdi, at Kalsubai, Harishandra Forest, Ratangad, Taluka Akole, Dist – Pune on 24th Feb.,2017 to 28th Feb., 2017.

- 'Clean and Healthy India Campaign' was organized during the period from 25/09/2016 to 11/10/2016, in which NSS Volunteers contributed labour ('Shramadan') towards cleaning campaign.

- On 12.08.2016 , NSS unit arranged Poster Competition on the occasion of " International Youth Day".

- On 13/08/2016, 131 NSS Volunteers performed College Clean Campaign.

- On 30/08/2016, 45 NSS volunteers were participated in "Organs Donation rally" organised by Sasoon Hospital and B.J.Medical College, Pune.

- During the academic year various guest lectures was organised. Includes Dr. Manohar Shelake and Dr. Hemant Vaidya on " awareness on organs donation", Mr. Naresh Deore and Mr. Jagdish Sutar on "Road Safety", Mr. Shantau Pongshe on "Voting Awarness", Mr. Aniruddha Limaye on " Cashless Transaction", etc.

- 7 days NSS winter camp was conducted at Kondhur, Taluka – Mulashi, Dist. – Pune between 05.12.2016 To 11.12.2016. 103 NSS volunteers were participated.

7.5 Whether environmental audit was conducted?   Yes   No

Y	O

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths:
- Spacious Green campus
- Adequate infrastructure
- Education is available to all at affordable fees
- Well Qualified teaching Staff
- Research Centre in commerce
- Central Library
- Organising large number of extra curricular and co-curricular activities
- Separate Departmental libraries

Weaknesses:
- Few industry collaborations
- Financial constraints for non-grant courses
- Limited industry-institution interface

- No separate Building for Gymkhana, Cultural Activities and Competitive examination Centre

Opportunities:

- To increase linkages with Industry and other Institutions.
- To Increase use of modern teaching aids like smart boards, digital lectures, LCDs etc.
- To tie-up for the Twining Programmes with other educational institutions.

Challenges:

- High Student teacher Ratio
- Extend infrastructure with modern amenities and learning resources
- To provide employment opportunities for students and empower them for self-employment
- Development of e-content and e-recourses

7. **Plans of institution for next year**

To introduce self-finance courses and value base programme

To increase Memorandum of Understanding (M.O.U.)

To increase consultancy services

To Organise International Conference.

To motivate the faculties to apply for more number of Minor and Major Research Projects

To expand placement activities

To construct Guest-House

To Construct Indoor Sports Complex and Open theatre

To install solar panels

To develop Cafeteria

To establish fully equipped competitive centre with all facilities.

To tie-up with symbiosis institute for the certified courses.

To Tie-up with professional bodies such as ICAI, ICMA, ICSI and ICFAI

Dr. Kishor Girish Nawale   *Dr. Shobha B. Ingawale*

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

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